

Adding EMS Agencies and Transferring Facilities

CardiacCare allows organizations to enter and save information for external facilities in CardiacCare, which makes each added external facility available from a pre-populated list for easy entry on data form questions such as “Transferring Facility Name.”

External Facilities						Restore Facility	New Facility
Name	NPI	City	State	Zip Code			
CK University Hospital					✎	🗑	
Eastman Medical Center					✎	🗑	
Exceptional University Hospital					✎	🗑	
Gotham City General					✎	🗑	
Heart Health Referral					✎	🗑	
Princeton-Plainsboro Teaching Ho...					✎	🗑	
Referring Clinic					✎	🗑	
Seattle Grace Hospital					✎	🗑	
The EMS Place					✎	🗑	

NOTE: Only users that have the [Create and Edit Practitioners and External Facilities](#) permission may add/update external facilities.

Permissions

Utilities

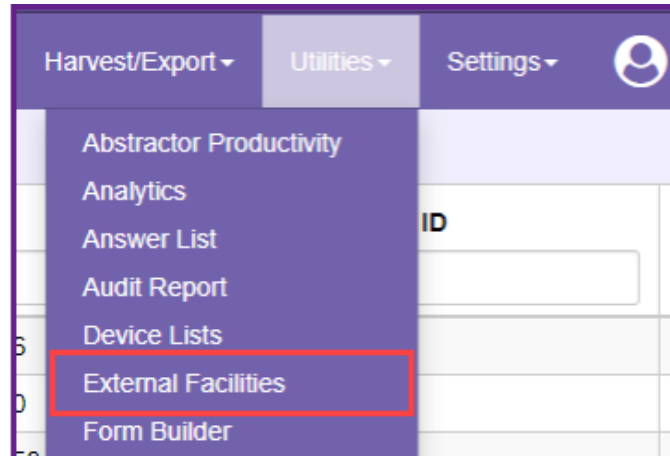
- Change Facility Association [?](#)
- Create and Edit Practitioners and External Facilities [?](#)
- Delete Practitioners and external Facilities [?](#)
- Edit Answer Lists [?](#)
- Edit Licensed Facilities [?](#)
- Issue Patients Data Form [?](#)
- Licensing [?](#)

Other

- Create and Edit Data Forms [?](#)
- Edit Code Values [?](#)
- Edit Interface IDs [?](#)
- Launch Analytics [?](#)
- View Interface Status [?](#)

Adding EMS Agencies

To add EMS agencies to your system, you can do so by going to **Utilities** -> **External Facilities**.



All you need to enter is the **Name**, **Facility Type**, and the **AHA EMS Agency Number** (all the way at the bottom of the page). The address is completely optional.

External Facilities / New

Create External Facility

* Name

Facility Type

Registry Identifiers

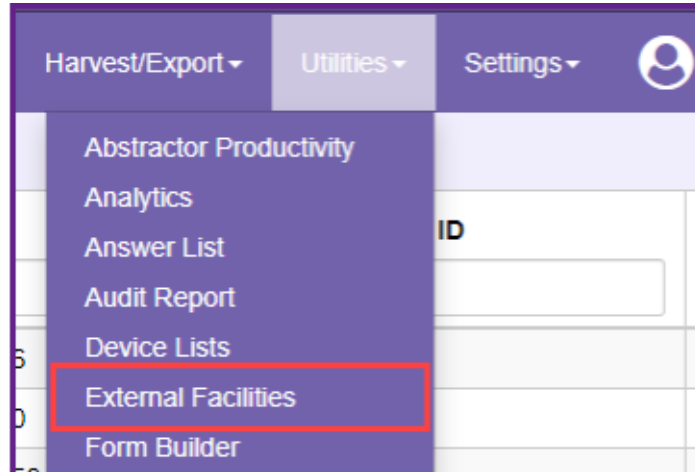
AHA Number

AHA EMS Agency Number

Save

Transferring Facilities

To add a transferring facility, you can do so by going to **Utilities -> External Facilities**.



You will need to enter the **Name**, then select **Hospital/Med Center** as the **Facility Type** and enter the **AHA Number**. Again, the address is completely optional. Be sure to select **Save** once you are done.

External Facilities / New

Create External Facility

Name

Facility Type

Medical Identifiers

- EMS Agency
- Hospital/Medical Center**
- NPI Skilled Nursing Facility (SNF)

Registry Identifiers

AHA Number

AHA EMS Agency Number

New Jersey Facility Code

Save

The example below shows an AHA-GWTG CAD v2 form. Under the GWTG-CAD section, you can select the drop-down next to EMS Agency Name and choose from all the different EMS agencies you have in the system. You can search for an EMS Agency by typing the name in the empty text box.

The screenshot shows the AHA-GWTG CAD v2 form interface. On the left, a sidebar lists sections: Demographics, Admin, Pre-Hospital/Arrival, Hospitalization, Discharge, Time Metrics, and Optional Fields. The 'GWTG-CAD' section is highlighted in blue. The main form area includes a patient summary (Name: King, Joe (1234567B), DOB: 4/16/1988, Visit Date: 11/3/2022), a 'Notes - Admin' field, and a 'Pre-Hospital/Arrival' section. Under 'Pre-Hospital', there are several fields: 'Means of transport to first facility [meanstrans]' (set to Ambulance), 'EMS Agency Name' (highlighted with a red box), 'EMS Agency Name/Number [emsnum]', 'Run/Sequence number [runnum]', and 'Cardiac arrest prior to arrival [capriorarr]'. A dropdown menu is open for the 'EMS Agency Name' field, showing a search bar and a list of options: '(unspecified)', '(unspecified)', and 'Top Notch Medical Transport' (highlighted in blue). A red arrow points from the text above to the search bar in the dropdown.

You can also select the heart to the left of the drop down to favorite a specific EMS Agency. This will allow that agency to be placed at the top of the list in the dropdown.

This screenshot shows the same AHA-GWTG CAD v2 form, but with the 'EMS Agency Name' dropdown menu favorited. The 'EMS Agency Name' field is highlighted in light blue, and a red heart icon is visible to its left. The dropdown menu is open, showing 'Top Notch Medical Transport' as the selected and favorited option. The 'EMS Agency Name/Number [emsnum]' field now contains the value '5'. The sidebar on the left remains the same, with 'GWTG-CAD' highlighted.